



**Announcement of Valaya Alongkorn Rajabhat University  
Ethics Policy and Transparency in the Administration of  
Valaya Alongkorn Rajabhat University under the Royal Patronage**

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The intention of the Thai Constitution 2560 B.E., the Government Information Act 2540 B.E. the Royal Decree upon the Criteria and Method of Good Governance 2546 B.E., and the government policy of promoting the government administration with good governance, anti-corruption and anti-misbehavior in government organizations, in accordance with the strategies upon the prevention and suppression of corruption at the third phase (2560 - 2564 B.E.), assign that the government organizations have the duties to promote the standard of ethics and moral of the government officials and of other government personnel, to develop the transparency in government work, to prevent and suppress corruption and misbehaviors of the stated personnel seriously so that the government organizations will be trusted by the people.

Valaya Alongkorn Rajabhat University under the Royal Patronage, through the approval of the 12<sup>th</sup>, 2560 University Executive Board Meeting in December 2560 B.E., assigned the policy of ethics and moral and the policy of transparency in the administration of Valaya Alongkorn Rajabhat University under the Royal Patronage to be used as a guideline of performance and value of Valaya Alongkorn Rajabhat University under the Royal Patronage for all personnel to respect and practice along with other rules and regulations.

**1. Transparency Aspect:** The public and service recipients are able to access Valaya Alongkorn Rajabhat University information conveniently through the assigned channels. The information has to be revealed faithfully and explicitly, to be examined widely, to be opened for the service recipients and the gainers and losers to participate in the administration of Valaya Alongkorn Rajabhat University under the Royal Patronage. In addition, there has to be a management of systematic complaints.

Guideline: Valaya Alongkorn Rajabhat University under the Royal Patronage has the following duties:

- 1) To give information concerning purchasing policy to the public,
- 2) To examine the conflicts concerning purchasing practice in order to prevent the loss of benefit of the government organization,

3) To give information concerning the administration of Valaya Alongkorn Rajabhat University under the Royal Patronage clearly, correctly, completely and currently,

4) To give opportunities for the gainers and losers to participate in the main administration of Valaya Alongkorn Rajabhat University under the Royal Patronage,

5) To give opportunities for the public, the service recipients, and the gainers and losers to express their opinions and examine the administration of Valaya Alongkorn Rajabhat University under the Royal Patronage,

6) To set the systematic procedures in managing complaints and to give information concerning ways of receiving complaints to the public clearly, and also to listen to the opinions and suggestions in order to develop the administration.

**2. Responsibility Aspect:** The executives and personnel at all levels have the intention to work efficiently, are responsible for the results of their work and are ready to be responsible for achieving the objectives of their work.

Guideline:

1) The executives and personnel at all levels are ready to be responsible for the results of the work of Valaya Alongkorn Rajabhat University under the Royal Patronage which have the effects and may cause damages to society,

2) All personnel are willing to work at their full capacity for the work achievement, and are ready to listen to the criticism or comments from the service recipients and the gainers and losers and use them to improve their work,

3) Valaya Alongkorn Rajabhat University under the Royal Patronage is ready to be responsible for the mistakes in work performances and has the measures to discipline the personnel who lack responsibility which causes damages to the government organization.

**3. Corruption Free in Work Aspect:** Valaya Alongkorn Rajabhat University under the Royal Patronage promotes all personnel to follow the Rules and Regulations of the University Council, Valaya Alongkorn Rajabhat University, Pathum Thani Province, on Ethics of Lecturers and University Personnel 2554 B.E. In addition, Valaya Alongkorn Rajabhat University under the Royal Patronage encourages them to comply with the civil service rules and regulations strictly.

Guideline:

1) The administrators and personnel at all levels have to keep the ethics of the government officials of Valaya Alongkorn Rajabhat University under the Royal Patronage and have to keep their own self-discipline. The administrators have to promote the subordinates to keep

their ethics and discipline, and also prevent the subordinates from committing wrong doing in discipline,

2) Valaya Alongkorn Rajabhat University under the Royal Patronage is under obligation to discipline the personnel who are discipline wrongdoers strictly.

**4. Moral Culture in the Organization Aspect:** Valaya Alongkorn Rajabhat University under the Royal Patronage has the culture of working through ethics and good governance, starting from being honest to themselves, having values in resisting corruption, and working toward preventing corruption and misbehaviors.

Guideline:

1) The highest ranking executive is the leader in stating his intention to work honestly and assigns the practice of prevention and suppression of corruption openly,

2) The highest ranking executive has to assign a committee working to prevent corruption in order that there will be transparent administration, work development, measures, rules and regulations for corruption prevention and misbehaviors, including conflict prevention in work.

**5. Morality of Work Aspect:** Valaya Alongkorn Rajabhat University under the Royal Patronage has to assign the standard administration system in accordance with the good governance of the morality of work.

Guideline: Valaya Alongkorn Rajabhat University under the Royal Patronage administrators have to:

1) Assign stages of work, write manuals or standard of work clearly, administer work in accordance with the manuals or standard of work in order to reduce the use of discretion of the officials and emphasize the importance of fair, equality and good governance,

2) Assign systematic examination in order to prevent the ignoring of practice of the personnel and to supervise standard of performances of the subordinates at all levels,

3) Have ethics in administration, including personnel administration, budget administration and fair distribution of work,

4) Create an environment that enables and promotes efficient and effective work of all personnel.

**6. Internal Communication Aspect:** Valaya Alongkorn Rajabhat University under the Royal Patronage has to inform the duties and performances of its own through various channels of communication clearly, correctly, completely and currently.

Guideline: Valaya Alongkorn Rajabhat University under the Royal Patronage under the Royal Patronage has:

1) To emphasize the reveal and access of Valaya Alongkorn Rajabhat University under the Royal Patronage information openly on the basis of Government Information Act 2540 B.E, and also to give the opportunity to service recipients, the gainers and losers and the public to access the information.

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